

BUDGET, FINANCE & INVESTMENT COMMITTEE

June 7, 2012

5:30 P.M.

Courthouse

MINUTES:

Members Present:

Comm. Charlie Baum
Comm. Joe Frank Jernigan
Comm. Will Jordan
Comm. Steve Sandlin
Comm. Doug Shafer
Comm. Joyce Ealy, Chrm.

Others Present:

Ernest Burgess
Lisa Nolen
Melissa Stinson
Nicole Lester
Larry Farley
Lisa Crowell

Others Present:

Michael Gregory
Joe Russell
Randy Garrett
Mike Fitzhugh
Mike Nunley
Del Corbitt

Others Present:

Elaine Short

Chairman Ealy presided and called the meeting to order with Comm. Peay being absent.

APPROVE MINUTES:

The minutes of the May 21 and May 29, 2012 Budget Committee meetings were presented for approval.

Comm. Shafer moved, seconded by Comm. Jernigan to approve both sets of minutes as presented.

The motion passed unanimously by acclamation.

INVESTMENT REPORT:

Chairman Ealy advised that there were no investment bids during the month. The LGIP interest rate remained the same at .12%.

FUND CONDITION REPORT:

Finance Director Lisa Nolen advised that the Development Tax collections for the month of May totaled \$568,500 and the year-to-date collections were \$1,938,750. This compared to May of last year when the monthly collections were \$51,750, and the year-to-date collections were \$787,500.

The committee reviewed the fund cash balances which totaled \$201,427,121 with operating funds being \$159,212,945 and borrowed funds being \$42,214,176. This compared to May of last year when the total fund cash balances were \$158,050,794 with operating funds being \$155,563,528 and borrowed funds being \$2,487,266.

The Finance Director reviewed the revenue collections advising that the results were positive, and would be reflected in the revenue adjustments for each fund to be presented later in the meeting.

Comm. Jernigan moved, seconded by Comm. Baum to approve the Fund Condition Report as presented.

The motion passed unanimously by acclamation.

INSURANCE REPORT:

Mrs. Melissa Stinson, Risk Management Director, presented the monthly Insurance Financial Reports for the use and information of the committee.

For the Employee Insurance Fund, the cost per employee for the month of May for the medical, dental, and vision insurance was \$681.92 compared to \$859.37 for the prior fiscal year. When including the on-site medical clinics, the cost per employee per month was \$719.22 compared to

\$879.13 for the prior year. The year-to-date average cost was \$738.77 or 12.4% increase over the prior year.

For the Work Injury Fund performance, the year-to-date claims cost was \$1,010,257.98 compared to \$847,926.39 for the prior year. Mrs. Stinson advised that there were 19 old open workers' compensation claims.

Comm. Sandlin moved, seconded by Comm. Jernigan to approve the Insurance Financial Report as presented.

The motion passed unanimously by acclamation.

GENERAL FUND BUDGET AMENDMENTS

2011-12 REVENUE ADJUSTMENTS:

The Finance Director requested approval to adjust the 2011-12 revenue accounts for the General Fund, as attached hereto, to the approximate actual to be received through the end of June explaining that the revenues were estimated a year in advance. The revenue adjustments are done in an effort to get the estimated revenue as close as possible to what will actually be received.

The General Fund revenue adjustments reflected increases to the total estimated revenue of \$4,934,312 and decreases of \$354,425. When considering the revenue that had an offsetting expenditure or that must be reserved, the effect was a net increase to the Unassigned Fund Balance of \$1,694,315.

Following review, Comm. Jordan moved, seconded by Comm. Sandlin to approve the 2011-12 General Fund revenue adjustments with a net increase to the estimated revenue of \$4,579,887, an increase to offsetting expenditures and reserves of \$2,885,572, and a net increase to the Unassigned Fund Balance of \$1,694,315.

The motion passed unanimously by acclamation.

ELECTION COMMISSION:

Mrs. Nicole Lester, Election Registrar, advised that at the May 17 County Commission meeting, a Grant Contract with the State Division of Elections in the amount of \$141,474 was approved to provide funding for the voting machine rental for the entire calendar year. Mrs. Lester requested approval of the following budget amendment to recognize the revenue to be received, and the appropriation for the related expenditures:

Increase Revenue:	101-46190 – Other General Government -	\$64,474
Increase Expend.:	101-51500-351 – Rentals -	\$64,474

The Finance Director advised that both the revenue and expenditures for the voting machine grant and rentals were currently reflected in the 2012-13 budget, and that an adjustment would be made before the budget was adopted to remove those items from the budget.

Following review, Comm. Jernigan moved, seconded by Comm. Sandlin to approve the budget amendment for the Election Commission as requested increasing Revenue Account 101-46190, Other General Government, by \$64,474 and increasing the related expenditure Account 101-51500-351, Rentals, by \$64,474.

The motion passed unanimously by acclamation.

GENERAL SESSIONS COURT:

The Finance Director requested approval of the following budget transfer for the General Sessions Court to provide sufficient funds for the rest of the year for Data Processing Services. She explained that typically this amendment would not come through the committee process since it was only for \$100, but Account 101-53300-317 had already been amended by \$1,000, therefore, it required committee approval:

From: 101-53300-334 – Maintenance Agreements -	\$100
To: 101-53300-317 – Data Processing Services -	\$100

Comm. Shafer moved, seconded by Comm. Jordan to approve the budget transfer for the General Sessions Court as requested transferring \$100 from Account 101-53300-334, Maintenance Agreements, to Account 101-53300-317, Data Processing Services.

The motion passed unanimously by acclamation.

FIRE & RESCUE:

Mr. Larry Farley, County Fire Chief, requested approval of the following budget transfer to provide funding to purchase air bags:

From: 101-54320-533 – Criminal Investigations of Applicants -	\$1,000
To: 101-54320-499 – Other Supplies and Materials -	\$1,000

Comm. Sandlin moved, seconded by Comm. Jordan to approve the budget transfer for the Fire & Rescue Department as requested transferring \$1,000 from Account 101-54320-533, Criminal Investigations of Applicants, to Account 101-54320-499, Other Supplies and Materials.

The motion passed unanimously by acclamation.

COUNTY BUILDINGS:

The Finance Director requested approval of the following budget amendment to provide funding to pay the City of Murfreesboro for landscaping services around the Courthouse:

From: 101-39000 – Unassigned Fund Balance -	\$12,000
To: 101-51800-309 – Contracts w/Government Agencies -	\$12,000

Comm. Jernigan moved, seconded by Comm. Baum to approve the budget amendment for the County Buildings Department amending \$12,000 from Account 101-39000, Unassigned Fund Balance, to Account 101-51800-309, Contracts w/Government Agencies, to provide sufficient funding to pay the City of Murfreesboro for landscaping services around the Courthouse.

The motion passed unanimously by acclamation.

OTHER CHARGES (COUNTY GARAGE):

The Finance Director requested approval of the following budget transfer for the County Garage to provide funding for emissions testing of vehicles:

From: 101-58400-425 – Gasoline -	\$1,500
To: 101-58400-322 – Evaluation & Testing -	\$1,500

The Finance Director also requested approval of the following budget transfer for the County Garage advising that one of the mechanics had left employment, and the accumulated leave was paid. The requested amendment provided funding to fill the vacancy as of June 11 at a pay grade 5, step 3:

From:	101-58400-334 – Maintenance Agreements -	\$ 500
	101-58400-418 – Equipment/Machinery Parts -	1,500
	101-58400-453 – Vehicle Parts -	2,000
	101-58400-499 – Other Supplies/Materials -	788
To:	101-58400-149 – Laborers -	\$3,862
	101-58400-201 – Social Security -	240
	101-58400-204 – State Retirement -	490
	101-58400-205 – Employee Insurance -	130
	101-58400-209 – Disability Insurance -	10
	101-58400-212 – Employer Medicare -	56

Comm. Sandlin moved, seconded by Comm. Jernigan to approve the budget transfers for the County Garage as requested transferring \$1,500 from Account 101-58400-425, Gasoline, to Account 101-58400-322, Evaluation and Testing; transferring \$500 from Account 101-58400-334, Maintenance Agreements, \$1,500 from Account 101-58400-418, Equipment and Machinery Parts, \$2,000 from Account 101-58400-453, Vehicle Parts, and \$788 from Account 101-58400-499, Other Supplies and Materials; with \$3,862 to Account 101-58400-149, Laborers, \$240 to Account 101-58400-201, Social Security, \$490 to Account 101-58400-204, State Retirement, \$130 to Account 101-58400-205, Employee Insurance, \$10 to Account 101-58400-209, Disability Insurance, and \$56 to Account 101-58400-212, Employer Medicare.

The motion passed unanimously by acclamation.

DRUG COURT:

The Finance Director requested approval of the following budget transfer advising that the supervisor's salary was short by one day:

From:	101-53330-189 – Other Salaries & Wages -	\$220
To:	101-53330-105 – Supervisor -	\$220

Comm. Sandlin moved, seconded by Comm. Jernigan to approve the budget transfer for the Drug Court transferring \$220 from Account 101-53330-189, Other Salaries & Wages, to Account 101-53330-105, Supervisor.

The motion passed unanimously by acclamation.

JUVENILE DETENTION:

The Finance Director requested approval of the following budget transfer for the Juvenile Detention Center to provide sufficient funding for the Employee Insurance Account to complete the fiscal year:

From:	101-54240-335 – Maint./Repairs Building -	\$ 55
To:	101-54240-205 – Employee Insurance -	\$ 55

Comm. Sandlin moved, seconded by Comm. Jernigan to approve the budget transfer for the Juvenile Detention Center as requested transferring \$55 from Account 101-54240-335, Maintenance and Repair Building to Account 101-54240-205, Employee and Dependent Insurance.

The motion passed unanimously by acclamation.

COUNTY CLERK:

Mrs. Lisa Duke Crowell, County Clerk, was present to request approval of the following budget transfers to provide sufficient funding for the remainder of the year for the Deputies Account and

the related State Retirement utilizing available funds in the Part Time Personnel; and to transfer \$1,500 from the Gasoline Account to Data Processing Equipment to replace a printer:

From: 101-52500-169 – Part-Time Personnel -	\$ 190
To: 101-52500-106 - Deputies -	\$ 165
101-52500-204 – State Retirement -	25
From: 101-52500-425 – Gasoline -	\$1,500
To: 101-52500-709 – Data Processing Equipment -	\$1,500

Comm. Shafer moved, seconded by Comm. Sandlin to approve the budget transfers for the County Clerk as requested transferring \$190 from Account 101-52500-169, Part-Time Personnel, with \$165 to Account 101-52500-106, Deputies, and \$25 to Account 101-52500-204, State Retirement; and transferring \$1,500 from Account 101-52500-425, Gasoline, to Account 101-52500-709, Data Processing Equipment.

The motion passed unanimously by acclamation.

PET ADOPTION & WELFARE SERVICES:

Mr. Michael Gregory, PAWS Director, was present to request approval of the following budget transfers advising that the supervisor positions will be considered exempt in the next fiscal year, and it will be necessary to pay out their accumulated compensatory balances by June 30. In addition, several employees are nearing the maximum allowed in compensatory balances and need to be paid down. Secondly, because of the resignation of the veterinarian, the county will need to obtain these services in the market. Funding is available in the Attendants line item due to vacant positions:

From: 101-55120-164 – Attendants -	\$26,000
To: 101-55120-187 – Overtime Pay -	\$20,000
101-55120-357 – Veterinary Services -	6,000

Comm. Jordan moved, seconded by Comm. Jernigan to approve the budget transfers for PAWS as requested transferring \$26,000 from Account 101-55120-164, Attendants, with \$20,000 to Account 101-55120-187, Overtime Pay, and \$6,000 to Account 101-55120-357, Veterinary Services.

The motion passed unanimously by acclamation.

UNEMPLOYMENT COMPENSATION:

The Finance Director requested approval of the following budget amendment to provide funding for the Unemployment Compensation for the Fiscal Year 2011-12 according to where the expenditures have actually occurred. The amendment covers expenditures made from July through April with estimates for May and June. The amendment utilizes \$20,000 from the pooled account for unemployment compensation, \$7,842 for a reimbursement from the State for extended unemployment benefits, \$4,500 in state revenue for the Health Department Program, and \$24,359 from the Unassigned Fund Balance:

From: 101-58600-210 – Employee Benefits/Unemployment Compensation -	\$20,000
Increase Revenue: 101-46990 – Other State Revenue -	\$ 7,842
101-46310 – Health Department Programs -	4,500
From: 101-39000 – Unassigned Fund Balance -	\$24,359

Increase Expend.:	101-51500-210 – Election/Unemployment Comp. -	\$ 112
	101-51600-210 – Register of Deeds/Unemployment -	872
	101-51800-210 – County Buildings/Unemployment -	1,622
	101-51920-210 – Risk Mgmt./Unemployment -	2,548
	101-52300-210 – Assessor/Unemployment Comp. -	17,811
	101-52600-210 – OIT/Unemployment Comp. -	236
	101-54110-210 – Sheriff's Dept./Unemployment -	5,000
	101-54220-210 – Correctional Wk Center/Unemploy. -	9,000
	101-54240-210 – Juvenile Det./Unemployment Comp. -	5,000
	101-55120-210 – PAWS/Unemployment Comp. -	10,000
	101-55190-210 – Other Local Health/Unemploy. -	4,500

Comm. Jordan moved, seconded by Comm. Sandlin to approve the budget amendment for the Unemployment Compensation as requested, transferring \$20,000 from Account 101-58600-210, Employee Benefits Unemployment Compensation; increasing Revenue Accounts 101-46990, Other State Revenue, by \$7,842 and 101-46310, Health Department Programs, by \$4,500; amending \$24,359 from Account 101-39000, Unassigned Fund Balance, with \$112 to Account 101-51500-210, Election Commission Unemployment Compensation; \$872 to Account 101-51600-210, Register of Deeds Unemployment Compensation; \$1,622 to Account 101-51800-210, County Buildings Unemployment Compensation; \$2,548 to Account 101-51920-210, Risk Management Unemployment Compensation; \$17,811 to Account 101-52300-210, Property Assessor Unemployment Compensation; \$236 to Account 101-52600-210, OIT Unemployment Compensation; \$5,000 to Account 101-54110-210, Sheriff's Department Unemployment Compensation; \$9,000 to Account 101-54220-210, Correctional Work Center Unemployment Compensation; \$5,000 to Account 101-54240-210, Juvenile Detention Unemployment Compensation; \$10,000 to Account 101-55120-210, PAWS Unemployment Compensation; and \$4,500 to Account 101-55190-210, Other Local Health Unemployment Compensation.

The motion passed unanimously by acclamation.

SHERIFF'S DEPARTMENT/JAIL:

Chief Deputy Joe Russell, and Chief Deputy Randy Garrett were present to request approval of the following budget amendments for the Sheriff's Department and Jail to recognize revenue from the sale of recycled materials to be appropriated for Maintenance and Repair of Buildings; to recognize revenue from the sale of materials to be appropriated for Other Contracted Services for the memorial garden, Other Supplies and Materials for the vegetable garden, and Office Supplies for the Sheriff's Department and Jail; to recognize revenue from donations and contributions to be appropriated for Other Contracted Services for the memorial garden and Other Supplies and Materials for Operation Integrity:

Increase Revenue:	101-44145 – Sale of Recycled Materials -	\$ 5,017
Increase Expend.:	101-54210-335 – Jail/Maint./Repair Building -	\$ 5,017
Increase Revenue:	101-44130 – Sale of Supplies/Materials -	\$ 2,350
Increase Expend.:	101-54110-399 – Sheriff/ Other Contracted Svc. -	\$ 1,373
	101-54210-499 – Jail/Other Supplies/Materials -	30
	101-54110-435 – Sheriff/Office Supplies -	750
	101-54210-435 – Jail/Office Supplies -	197
Increase Revenue:	101-44570 – Contributions/Gifts -	\$ 1,893
Increase Expend.:	101-54110-399 – Sheriff/Other Contracted Svc. -	1,094
	101-54110-499 – Sheriff/Other Supplies/Mat. -	799

Comm. Jernigan moved, seconded by Comm. Sandlin to approve the budget amendments for the Sheriff's Department and Jail as requested increasing Revenue Account 101-44145, Sale of Recycled Materials by \$5,017 and increasing Expenditure Account 101-54210-335, Jail

Maintenance and Repair of Building by \$5,017; increasing Revenue Account 101-44130, Sale of Supplies and Materials by \$2,350 and increasing Expenditure Accounts 101-54110-399, Sheriff's Department Other Contracted Services, by \$1,373, Account 101-54210-499, Jail Other Supplies and Materials, by \$30, 101-54110-435, Sheriff's Department Office Supplies, by \$750, and 101-54210-435, Jail Office Supplies, by \$197; and increasing Revenue Account 101-44570, Contributions and Gifts, by \$1,893 and increasing Expenditure Accounts 101-54110-399, Sheriff's Department Other Contracted Services, by \$1,094 and 101-54110-499, Sheriff's Department Other Supplies and Materials by \$799.

The motion passed unanimously by acclamation.

Chief Deputy Russell next requested approval of the following budget amendment to recognize revenue from Contracted Services (Murfreesboro Housing Authority) to be appropriated for Overtime Pay:

Increase Revenue:	101-48140 – Contracted Services -	\$3,345
Increase Expend.:	101-54110-187 – Sheriff's Dept./Overtime Pay -	\$3,345

A correction amendment was presented as follows to replace the previous amendment:

Increase Revenue:	101-48140 – Contracted Services -	\$3,345
Increase Expend.:	101-54110-187 – Overtime Pay -	\$2,779
	101-54110-201 – Social Security -	173
	101-54110-204 – State Retirement -	352
	101-54110-212 – Employer Medicare -	41

Comm. Jordan moved, seconded by Comm. Shafer to approve the budget amendment for the Sheriff's Department as corrected increasing Revenue Account 101-48140, Contracted Services, by \$3,345; and increasing Expenditure Accounts 101-54110-187, Overtime Pay, by \$2,779, 101-54110-201, Social Security, by \$173, 101-54110-204, State Retirement, by \$352, and 101-54110-212, Employer Medicare, by \$41.

The motion passed unanimously by acclamation.

Chief Deputy Russell next requested approval of the following budget amendment to recognize revenue from contributions from other government agencies for the Cold Case Conference to be appropriated for in-service training:

Increase Revenue:	101-48130 – Contributions -	\$ 1,775
Increase Expend.:	101-54110-196 – In-Service Training -	\$ 1,775

Comm. Jernigan moved, seconded by Comm. Shafer to approve the budget amendment for the Sheriff's Department as requested increasing Revenue Account 101-48130, Contributions, by \$1,775 and increasing Expenditure Account 101-54110-196, In-Service Training, by \$1,775.

The motion passed unanimously by acclamation.

Chief Deputy Russell next requested approval of the following budget amendment to transfer funds within the budget to be used for Communication Equipment. He explained that when the dispatch area was renovated, there was room for seven total stations; however only six stations were equipped. This amendment would provide funding to equip the seventh station.

From:	101-54110-148 – Dispatchers -	\$ 1,450
	101-54110-189 – Other Salaries & Wages -	40,000
	101-54110-201 – Social Security -	2,570
	101-54110-204 – State Retirement -	5,270
	101-54110-209 – Disability Insurance -	100
	101-54110-212 – Employer Medicare -	610

To: 101-54110-708 – Communication Equipment - \$ 50,000

The Finance Director offered the following replacement amendment:

From: 101-54110-189 – Other Salaries & Wages - \$ 35,000
To: 101-54110-187 – Overtime Pay - \$ 35,000

Mrs. Nolen explained that at the end of May, the compensatory time balances for the Sheriff's Department totaled approximately \$600,000 of which \$417,000 was for the Sheriff's Department. As a matter of philosophy, she advised that if there were funds available in salaries she would recommend that it be used to pay down the comp. balances rather than be used for equipment.

Comm. Jordan asked if the salary money was being requested for the communication equipment because there was money available or because the Sheriff's Department was in dire straits to get the communication equipment installed.

Capt. Fitzhugh advised that testing had been done on the instant recall recorders, and it was being proposed to move from the current analogue recorders to digital recorders. The platform that the recorders will go on will be the radio consoles. The radio consoles will be furnished by the 911 Board. The seventh position does not currently have a radio platform. Capt. Fitzhugh stated that he had requested that the seventh platform be built, so that the instant recall recorders in addition to the digital recording system for the 911 system could be added. The 911 Board is working on this, and it will also be in conjunction with the Nextgen 911. This would move the Sheriff's Department from analogue equipment to digital equipment. In case of a disaster this would allow the communications to be transferred to another center. It would also allow for video, voice, and text messages from the scene. This is the direction the communications is moving, and the first critical stage is the digital recorders. Capt. Fitzhugh stated another reason he is interested in doing this was because there was a recorder that was out and not repairable. He stated that a recorder was obtained from the 911 District to use until the Sheriff's Department could move into this direction.

Chief Russell advised that last year the ending fund balance was used to purchase vehicles. He stated that part of that ending fund balance came from approximately \$200,000 in unused salary money.

The Finance Director noted that was correct that the Sheriff's Department waited until any remaining balances rolled into the Unassigned Fund Balance, and then the money was requested from the Unassigned Fund Balance after the 2011-12 fiscal year began.

Chief Russell advised that he would be requesting another amendment that would transfer money to the Overtime Pay Account.

The Finance Director noted that was correct, but with a liability in excess of \$400,000, and the other amendment was for \$45,000, she believed that the comp. time balance should be reduced by more if possible.

Comm. Jernigan stated that the problems at the Sheriff's Department should be taken into consideration, and he did not see anything wrong with the request.

The Finance Director advised that if the committee wanted to fund the communications equipment for the Sheriff's Department she would recommend that the funding come from the Unassigned Fund balance instead of salaries.

Following discussion, Comm. Jernigan moved to approve the budget amendment for the communication equipment as requested by the Sheriff's Department.

The motion died for the lack of a second.

Comm. Jordan moved, seconded by Comm. Sandlin to approve the budget amendment for the Sheriff's Department to acquire communications equipment as follows and as recommended by the Finance Director:

From: 101-39000 – Unassigned Fund Balance -	\$50,000
To: 101-54110-708 – Communications Equipment -	\$50,000

Comm. Baum asked if there was any merit to waiting until August after the books were closed to use the ending fund balance for the purchase of the communications equipment.

Comm. Jordan stated that the Sheriff's Department was borrowing a piece of equipment from another agency. He stated that lives were at stake when it came to emergency response.

Comm. Shafer asked if the Sheriff's Department would not have enough money left at the end of June that an amendment could be done without using the ending fund balance.

Following discussion, the motion to amend \$50,000 from Account 101-39000, Unassigned Fund Balance, to Account 101-54110-708, Communications Equipment, passed unanimously by roll call vote.

The Finance Director requested approval of the following budget amendment advising that it appeared that only \$35,000 to \$38,000 would be available to transfer to pay down compensatory time:

From: 101-54118-189 – Other Salaries & Wages -	\$35,000
To: 101-54110-187 – Overtime Pay -	\$35,000

Comm. Jernigan moved, seconded by Comm. Baum to approve the budget amendment to pay down the compensatory time at the Sheriff's Department as requested by the Finance Director transferring \$35,000 from Account 101-54110-189, Other Salaries & Wages, to Account 101-54110-187, Overtime Pay.

The motion passed unanimously by acclamation.

Chief Deputy Russell requested approval of the following budget amendment to transfer funds within the Jail and Sheriff's Department budgets to cover utilities for the remainder of the fiscal year:

From: 101-54210-334 – Jail/Maintenance Agreements -	\$ 6,000
101-54110-194 – Sheriff's Dept./Jury Expense -	10,000
To: 101-54110-452 – Utilities -	\$16,000

Comm. Jordan moved, seconded by Comm. Sandlin to approve the budget amendment as requested transferring \$6,000 from Account 101-54210-334, Jail Maintenance Agreements, \$10,000 from Account 101-54110-194, Sheriff's Department Jury Expense, with a total of \$16,000 to Account 101-54110-452, Utilities.

The motion passed unanimously by acclamation.

Mr. Russell next requested approval of the following budget transfers within the Jail budget to provide sufficient funding for the guard salaries:

From: 101-54210-109 – Captains -	\$ 8,000
101-54210-110 – Lieutenants -	6,000
101-54210-115 – Sergeants -	6,000
101-54210-167 – Maintenance Personnel -	5,000
To: 101-54210-160 – Guards -	\$25,000

The Finance Director offered the following revised amendment to provide sufficient funding for the guard salaries advising that consistent with prior years a turnover rate was used when budgeting the guard salaries, because all positions are not filled for an entire year. For the current year, a turnover rate of 2.5% or \$102,000 was used when calculating the salaries. Because positions at the jail were filled most of the year, and because of payouts of vacation, the turnover rate was not achieved. In the past, the salaries have been budgeted in one line item, but this year the salaries were broken out into several salary accounts:

From:	101-39000 – Unassigned Fund Balance -	\$ 49,897
	101-54210-109 – Jail/Captains -	8,600
	101-54210-110 – Jail/Lieutenants -	6,500
	101-54210-115 – Jail/Sergeants -	6,700
	101-54210-167 – Jail/Maintenance Personnel -	1,800
To:	101-54210-160 – Jail/Guards -	\$ 65,000
	101-54210-201 – Jail/Social Security -	2,570
	101-54210-204 – Jail/State Retirement -	5,235
	101-54210-212 – Jail/Employer Medicare -	600
	101-54210-209 – Jail/Disability Insurance -	92

Comm. Jernigan moved, seconded by Comm. Sandlin to approve the budget amendment to provide sufficient funding for the guard salaries as recommended by the Finance Director amending \$49,897 from Account 101-39000, Unassigned Fund Balance; \$8,600 from Account 101-54210-109, Jail Captains; \$6,500 from Account 101-54210-110, Jail Lieutenants; \$6,700 from Account 101-54210-115 Jail Sergeants; and \$1,800 from Account 101-54210-167, Maintenance Personnel; with \$65,000 to Account 101-54210-160, Jail Guards; \$2,570 to Account 101-54210-201, Social Security; \$5,235 to Account 101-54210-204, Jail State Retirement; \$600 to Account 101-54210-212, Jail Employer Medicare; and \$92 to Account 101-54210-209, Jail Disability Insurance.

The motion passed unanimously by acclamation.

Chief Deputy Russell requested approval of the following budget amendment to transfer within the Sheriff's Department budget for Overtime Pay to be used to buy back comp. time:

From:	101-54110-110 – Sheriff's Dept./Lieutenants -	\$10,000
	101-54110-115 – Sheriff's Dept./Sergeants -	15,000
	101-54110-162 – Sheriff's Dept./Clerical Personnel -	10,000
	101-54110-148 – Sheriff's Dept./Dispatch -	10,000
To:	101-54110-187 – Sheriff's Dept./Overtime Pay -	\$45,000

Comm. Jordan moved, seconded by Comm. Sandlin to approve the budget amendment for the Sheriff's Department as requested to provide additional funding for the Overtime Pay to buy back comp. time transferring \$10,000 from Account 101-54110-110, Sheriff's Department Lieutenants; \$15,000 from Account 101-54110-115, Sheriff's Department Sergeants; \$10,000 from Account 101-54110-162, Sheriff's Department Clerical Personnel; and \$10,000 from Account 101-54110-148, Sheriff's Department Dispatch; with a total of \$45,000 to Account 101-54110-187, Overtime Pay.

The motion passed unanimously by acclamation.

Chief Deputy Russell requested approval of the following budget transfer to provide funding for the part time crossing guards at the schools:

From:	101-54110-109 – Captains -	\$2,000
To:	101-54110-169 – Part Time Personnel -	\$2,000

Comm. Jernigan moved, seconded by Comm. Baum to approve the budget transfer to provide funding for the part time crossing guards at the schools transferring \$2,000 from Account 101-54110-109, Captains, to Account 101-54110-169, Part Time Personnel.

The motion passed unanimously by acclamation.

Chief Deputy Russell requested approval of the following budget amendment recognizing money billed to the Board of Education for the Sheriff to provide security at school events (for payments to employees through May 27, 2012). The Sheriff's deputies are generally paid the overtime rate when working these events:

Increase Revenue:	101-43541 – Contract for Admin. Service LEA's -	\$11,516
Increase Expend.:	101-54110-187 – Overtime Pay -	\$ 9,572
	101-54110-201 – Social Security -	594
	101-54110-204 – State Retirement -	1,210
	101-54110-212 – Employer Medicare -	140

Comm. Sandlin moved, seconded by Comm. Jernigan to approve the budget amendments to recognize money billed to the Board of Education for the Sheriff to provide security at school events increasing Revenue Account 101-43541, Contract for Administrative Service/LEA's, by \$11,516; and increasing Expenditure Accounts 101-54110-187, Sheriff's Department Overtime Pay, by \$9,572; 101-54110-201, Sheriff's Department Social Security, by \$594; 101-54110-204, Sheriff's Department State Retirement, by \$1,210; and 101-54110-212, Sheriff's Department Employer Medicare, by \$140.

The motion passed unanimously by acclamation.

SPECIAL PURPOSE (DEA) FUND:

The Finance Director requested approval of the 2011-12 revenue adjustments for the Special Purpose Fund to the approximate actual to be received as of the end of June:

Increase Revenue:	121-44110 – Investment Income -	\$227
Increase Restricted for Public Safety:	121-34525 -	\$227

Chief Deputy Russell requested approval of the following budget amendment for the Special Purpose Fund recognizing asset forfeitures of \$18,801 to be appropriated for In-Service Training and the Confidential Account:

Increase Revenue:	121-47700 – Asset Forfeitures -	\$18,810
Increase Expend.:	121-54110-196 – In-Service Training -	\$ 8,810
	121-54110-319 – Confidential Enforcement -	10,000

Comm. Sandlin moved, seconded by Comm. Jernigan to approve the 2011-12 revenue adjustments for the Special Purpose Fund as requested increasing Revenue Account 121-44110, Investment Income, by \$227; and increasing Account 121-34525, Restricted for Public Safety, by \$227; increasing Revenue Account 121-47700, Asset Forfeitures, by \$18,810; and increasing Expenditure Accounts 121-54110-196, In-Service Training, by \$8,810 and 121-54110-319, Confidential Enforcement, by \$10,000.

The motion passed unanimously by acclamation.

DRUG CONTROL FUND:

The Finance Director requested approval of the 2011-12 revenue adjustments for the Drug Control Fund to the approximate actual to be received as of the end of June:

Increase Revenue:	122-42910 – Proceeds from Confiscated Property -	\$15,000
	122-43541 – Contract for Administrative Svc/LEA's -	141
	122-44530 – Sale of Equipment -	17,864
Decrease Revenue:	122-44110 – Investment Income -	(\$ 845)
Increase Expend.:	122-54150-510 – Trustee's Commission -	\$ 350
Increase	122-34525 – Restricted for Public Safety -	\$31,810

Comm. Sandlin moved, seconded by Comm. Shafer to approve the 2011-12 revenue adjustments for the Drug Control Fund as requested increasing Revenue Accounts 122-42910, Proceeds from Confiscated Property, by \$15,000; 122-43541, Contract for Administrative Services/LEA's, by \$141; and 122-44530, Sale of Equipment, by \$17,864; decreasing Revenue Account 122-44110, Investment Income, by \$845; increasing Expenditure Account 122-54150-510, Trustee's Commission, by \$350; and increasing Account 122-34525, Restricted for Public Safety, by \$31,810.

The motion passed unanimously by acclamation.

Chief Deputy Garrett advised that the total inmate count at the jail as of this morning was 926.

AMBULANCE SERVICE FUND:

The Finance Director requested approval of the 2011-12 revenue adjustments for the Ambulance Service Fund as follows resulting in increases to the revenue of \$962,450 and decreases of \$45,031, and an increase to the Trustee's Commission of \$3,100 with a net increase to the Assigned Fund Balance of \$914,319:

Increase Revenue:	118-40120 – Trustee's Collection Prior Year -	\$ 26,250
	118-40130 – Clerk & Master's Collection -	47,500
	118-43120 – Patient Charges -	747,000
	118-43130 – Past Due Collections -	33,500
	118-43990 – Other Charges for Services -	94,000
	118-44130 – Sale of Materials/Supplies -	2,200
	118-44570 – Contributions/Gifts -	12,000
Decrease Revenue:	118-40140 – Interest & Penalty -	(\$26,500)
	118-40150 – Pick-Up Taxes -	(3,500)
	118-40161 – Payments in Lieu of Taxes-TVA	(31)
	118-40270 – Business Tax -	(15,000)
Increase Expend.:	118-55130-510 – Trustee's Commission -	\$ 3,100
Increase:	118-34730 – Assigned for Public Health/Welfare -	\$914,319

Mr. Mike Nunley, Ambulance Service Director, requested approval of the following budget amendments to provide sufficient funding for vehicle maintenance, drugs and medical supplies, and utilities. Due to the aging ambulance fleet, more repairs than anticipated have been needed, and due to an increase in the cost of medical supplies and utilities, more funds were needed. One of the dispatchers was on long-term disability, and the position was replaced with part-time personnel. A request was made to recognize additional revenue from patient charges to be appropriated for refunds to cover overpayments from insurance companies and patients. A request was also made to transfer funds from In-Service Training to the Travel Account due to more paramedics attending the annual EMS Conference this year than expected:

From:	118-34730 – Assigned for Public Health & Welfare -	\$45,000
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To:	118-55130-338 – Maint./Repairs Vehicles -	\$25,000
	118-55130-413 – Drugs and Medical Supplies -	10,000
	118-55130-452 – Utilities -	10,000
From:	118-55130-148 – Dispatchers -	\$10,000
To:	118-55130-169 – Part Time Personnel -	\$10,000
Increase Revenue:	118-43120 – Patient Charges -	\$ 5,000
Increase Expend.:	118-55130-509 – Refunds -	\$ 5,000
From:	118-55130-196 – In-Service Training -	\$ 1,500
To:	118-55130-355 – Travel -	\$ 1,500

Comm. Jernigan moved, seconded by Comm. Baum to approve the budget amendments for the Ambulance Service Fund as requested adjusting the 2011-12 Revenue Accounts to the approximate actual to be received increasing Accounts 118-40120, Trustee's Collection Prior Year, by \$26,250; 118-40130, Clerk & Master Collections, by \$47,500; 118-43120, Patient Charges, by \$747,000; 118-43130, Past Due Collections, by \$33,500; 118-43990, Other Charges for Services, by \$94,000; 118-44130, Sale of Materials and Supplies, by \$2,200; and 118-44570, Contributions & Gifts, by \$12,000; decreasing Revenue Accounts 118-40140, Interest and Penalty, by \$26,500; 118-40150, Pick-up Taxes, by \$3,500; 118-40161, Payments in Lieu of Taxes/TVA, by \$31; 118-40270, Business Tax, by \$15,000; increasing Expenditure Account 118-55130-510, Trustee's Commission, by \$3,100; and a net increase to Account 118-34730, Assigned for Public Health & Welfare, of \$914,319; amending \$45,000 from Account 118-34730, Assigned for Public Health & Welfare, with \$25,000 to Account 118-55130-338, Maintenance and Repairs Vehicles; \$10,000 to Account 118-55130-413, Drugs and Medical Supplies; \$10,000 to Account 118-55130-452, Utilities; transferring \$10,000 from Account 118-55130-148, Dispatchers, to Account 118-55130-169, Part Time Personnel; increasing Revenue Account 118-43120, Patient Charges, by \$5,000; and increasing Expenditure Account 118-55130-509, Refunds, by \$5,000; and transferring \$1,500 from Account 118-55130-196, In-Service Training to Account 118-55130-355, Travel.

The motion passed unanimously by acclamation.

SOLID WASTE/SANITATION FUND:

The Finance Director requested approval of the following 2011-12 revenue adjustments for the Solid Waste/Sanitation Fund to the approximate actual amount to be received by the end of June:

Increase Revenue:	116-40210 – Local Option Sales Tax -	\$318,000
	116-43110 – Tipping Fees -	350,000
	116-43112 – Surcharge-Host Agency -	15,000
	116-44145 – Sale of Recycled Materials -	57,000
	116-46290 – Other Public Safety Grants -	16,755
	116-46430 – Litter Program -	23,575
	116-46990 – Other State Revenues -	25,129
	116-47230 – Disaster Relief -	22,429
Decrease Revenue:	116-46170 – Solid Waste Grants -	(\$12,069)
Increase Expend.:	116-58900-510 – Trustee's Commission -	\$11,200
Increase	116-34730 – Assigned for Public Health & Welfare -	\$804,619

Comm. Jordan moved, seconded by Comm. Jernigan to approve the 2011-12 revenue adjustments for the Solid Waste/Sanitation Fund as requested increasing Revenue Accounts 116-40210, Local Option Sales Tax, by \$318,000; 116-43110, Tipping Fees, by \$350,000; 116-43112, Surcharge-Host Agency, by \$15,000; 116-44145, Sale of Recycled Materials, by \$57,000; 116-46290, Other Public Safety Grants, by \$16,755; 116-46430, Litter Program, by

\$23,575; 116-46990, Other State Revenues, by \$25,129; and 116-47230, Disaster Relief, by \$22,429; decreasing Revenue Account 116-46170, Solid Waste Grants, by \$12,069; increasing Expenditure Account 116-58900-510, Trustee's Commission by \$11,200; with a net increase of \$804,619 to Account 116-34730, Assigned for Public Health & Welfare.

The motion passed unanimously by acclamation.

HIGHWAY FUND BUDGET AMENDMENTS:

The Finance Director requested approval of the 2011-12 revenue adjustments for the Highway Fund as attached hereto, with increases to revenue of \$772,407, decreases to revenue of \$289,799, with a net increase to Account 131-34750, Assigned for Highway/Public Works, of \$471,356 and an increase to Account 131-34650, Committed for Highway/Public Works, of \$839,384.

The Finance Director also requested approval of the following budget amendments for the Highway Fund to provide additional funding for asphalt for paving at the convenience centers and to provide additional funding for the Employee Insurance due to the change in status of an employee:

Increase Revenue:	131-44130 – Sale of Materials & Supplies -	\$60,000
Increase Expend.:	131-62000-402 – Asphalt -	\$60,000
From:	131-62000-205 – Highway/Bridge Maintenance Employee Ins. -	\$ 6,900
To:	131-63100-205 – Operation/Maint. Of Equip. Employee Ins. -	\$ 6,900

Comm. Sandlin moved, seconded by Comm. Shafer to approve the 2011-12 revenue adjustments for the Highway Fund increasing revenue accounts by \$772,407, decreasing revenue accounts by \$289,799, with a net increase to Account 131-34750, Assigned for Highway/Public Works, of \$471,356, and an increase to Account 131-34650, Committed for Highway/Public Works, of \$839,384; increase Revenue Account 131-44130, Sale of Materials & Supplies, by \$60,000; and increase Expenditure Account 131-62000-402, Asphalt, by \$60,000; and transferring \$6,900 from Account 131-62000-205, Highway and Bridge Maintenance Employee Insurance, to Account 131-63100-205, Operation and Maintenance of Equipment Employee Insurance.

The motion passed unanimously by acclamation.

GENERAL PURPOSE SCHOOL FUND BUDGET AMENDMENTS:

Mr. Jeff Sandvig, Assistant Superintendent requested approval of General Purpose School Fund budget amendments to 1) amend \$142,360 in grants, donations, and other revenues and the related expenditures; 2) to amend Water and Sewer by \$25,000, Transportation Contracts with Other Agencies by \$21,700, Contracts with Vehicle Owners by \$175,000, and to reduce Natural Gas by \$221,700; 3) to increase the budget for substitute teachers throughout the General Purpose School budget by \$323,000 and to fund the expenditure by reallocating available salary and benefit dollars; 4) to increase the budget for unemployment compensation throughout the General Purpose School budget by \$165,000 and to fund the expenditure by reallocating available salary and benefit dollars; 5) to increase the budget for medical insurance by \$504,780 and other employee benefits by \$70,840 funding the total of \$575,626 in expenditures by reallocating available salary and benefit dollars; 6) and to amend a total of \$205,000 in already budgeted expenditures to the appropriate function object lines with \$170,000 being for the technology budget, \$10,000 for the Virtual Enterprise Program, and \$25,000 for bus cameras and parts.

Mr. Sandvig acknowledged the Jennings Jones Foundation for their generous donations to the Board of Education.

Following review, Comm. Jernigan moved, seconded by Comm. Sandlin to approve the General Purpose School Fund budget amendments as requested amending 1) \$142,360 in grants,

donations, and other revenues and the related expenditures; 2) Water and Sewer by \$25,000, Transportation Contracts with Other Agencies by \$21,700, Contracts with Vehicle Owners by \$175,000 and to reduce Natural Gas by \$221,700; 3) \$323,000 for substitute teachers throughout the General Purpose School budget and to fund the expenditures by reallocating available salary and benefit dollars; 4) \$165,000 for unemployment compensation throughout the General Purpose School budget and to fund the expenditures by reallocating available salary and benefit dollars; 5) \$504,780 for medical insurance and \$70,846 for other employee benefits with the total of \$575,626 in expenditures being funded by reallocating available salary and benefit dollars; and 6) a total of \$205,000 in already budgeted expenditures to the appropriate function object lines with \$170,000 being for the technology budget, \$10,000 for the Virtual Enterprise Program, and \$25,000 for bus cameras and parts.

The motion passed unanimously by acclamation.

GENERAL DEBT SERVICE FUND BUDGET AMENDMENTS:

The Finance Director requested approval of the 2011-12 revenue adjustments for the General Debt Service to the approximate actual to be received by the end of June:

Increase Revenue:	151-40120 – Trustee’s Collection Prior Year -	\$175,600
	151-40130 – Clerk & Master’s Collection -	320,000
	151-40140 – Interest and Penalty -	15,000
	151-40250 – Litigation Tax – General -	68,100
	151-40266 – Litigation Tax – Jail/Workhouse -	104,000
	151-40285 – Development Tax -	664,500
Decrease Revenue:	151-40150 – Pick-up Taxes -	(\$ 32,850)
	151-40161 – Payment in Lieu of Taxes-TVA -	(185)
	151-40270 – Business Tax -	(89,000)
	151-44110 – Investment Income -	(11,650)
Increase Expend.:	151-51900-510 – Trustee’s Commission -	\$ 12,290
Increase	151-34780 – Assigned for Debt Service -	\$1,201,225

The Finance Director advised that an amount was projected and included in the 2011-12 budget for education interest on bonds for the planned borrowing for Stewarts Creek High School. The borrowing occurred later in the year than anticipated and the actual rate received was lower than anticipated. She requested approval of the following budget amendment to reflect the actual interest payment that was made on the 2012 borrowing:

From:	151-82230-603 – Education Interest on Bonds -	\$603,800
To:	151-82210-603 – General Interest on Bonds -	\$ 20,500
Increase	151-34780 – Assigned for Debt Service -	\$583,300

Comm. Sandlin moved, seconded by Comm. Shafer to approve the 2011-12 revenue adjustments for the General Debt Service Fund increasing Revenue Accounts 151-40120, Trustee’s Collection Prior Year, by \$175,600; 151-40130, Clerk & Master’s Collection, by \$320,000; 151-40140, Interest and Penalty, by \$15,000; 151-40250, Litigation Tax General, by \$68,100; 151-40266, Litigation Tax, Jail/Workhouse, by \$104,000; and 151-40285, Development Tax, by \$664,500; decreasing Revenue Accounts 151-40150, Pick-up Taxes, by \$32,850; 151-40161, Payment in Lieu of Taxes TVA, by \$185; 151-40270, Business Tax, by \$89,000 and 151-44110, Investment Income, by \$11,650; increasing Expenditure Account 151-51900-510, Trustee’s Commission, by \$12,290; with a net increase to Account 151-34780, Assigned for Debt Service, of \$1,201,225.

The motion passed unanimously by acclamation.

SALARY SUPPLEMENT AGREEMENT FOR HEALTH DEPARTMENT DIRECTOR:

The Finance Director requested approval of a Salary Supplement Agreement with the Tennessee Department of Health for the Health Department Director in the annual amount of \$8,134 for the period of July 1, 2012 through June 30, 2013.

Comm. Jordan moved, seconded by Comm. Sandlin to approve the Salary Supplement Agreement with the Tennessee Department of Health in the amount of \$8,134 for the period of July 1, 2012 through June 30, 2013.

The motion passed unanimously by acclamation.

GRANT CONTRACT WITH TENNESSEE DEPARTMENT OF HEALTH FOR THE PROVISION OF LOCAL HEALTH SERVICES:

The Finance Director requested approval of a Grant Contract with the Tennessee Department of Health in the amount of \$2,008,500 for the provision of Local County Health Services for the period of July 1, 2012 and ending on June 30, 2013.

Comm. Sandlin moved, seconded by Comm. Jernigan to approve the Grant Contract with the Tennessee Department of Health for the provision of Local County Health Services in the amount of \$2,008,500 for the period of July 1, 2012 and ending on June 30, 2013.

The motion passed unanimously by acclamation.

AMENDMENT FIVE OF GRANT CONTRACT WITH TENNESSEE DEPARTMENT OF HUMAN SERVICES FOR CHILD SUPPORT ENFORCEMENT:

The Finance Director requested approval of Amendment Five of the Grant Contract with the Tennessee Department of Human Services for Child Support Enforcement advising that it was an extension of the current contract through June 30, 2013. The amount of the grant was \$34,160 with a grantee match of \$17,598 for a total program cost of \$51,758. The Finance Director advised that the grant provided a portion of the Juvenile Court Referee's salary for the time devoted to child support services under Title IV-D.

Comm. Jernigan moved, seconded by Comm. Baum to approve Amendment Five of the Grant Contract with the Tennessee Department of Human Services for child support enforcement in the amount of \$34,160 requiring matching funds of \$17,598 extending the contract through June 30, 2013.

The motion passed unanimously by acclamation.

LICENSE AGREEMENT WITH TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION FOR OFFICE SPACE RENTAL:

Mayor Burgess requested approval of a License Agreement with the Tennessee Department of Environment and Conservation for the rent on office space located at #1 South Public Square, Room 215, Murfreesboro, TN for the period of July 1, 2012 through June 30, 2013 with the monthly installments to be \$650.

Comm. Jordan moved, seconded by Comm. Sandlin to authorize the County Mayor to execute the License Agreement with the Tennessee Department of Environment and Conservation for the rental of office space located at #1 South Public Square, Room 215 with the monthly payments to be \$650.00 beginning July 1, 2012 and ending on June 30, 2013.

The motion passed unanimously by acclamation.

RECOMMENDATION TO PROVIDE FUNDING FOR STEWART CREEK FARMS
SUBDIVISION ROAD COMPLETION:

Mayor Burgess advised that the developer of Stewart Creek Farms Subdivision had filed for bankruptcy and the roads in the subdivision had not been completed. The developer did have a bond that was put in place several years ago. The bond amount was \$31,860, and has been called, but will not provide enough funding to complete the roads.

Mr. Del Corbitt, County Engineer, was present and advised the committee that the road work had been bid with a total cost of \$62,075. The amount of the bond was \$31,860. The project was bonded at \$50 per linear foot. Roads are now bonded at \$125 per linear foot. Additional funding of \$30,215 will be needed to complete the work.

Mayor Burgess advised that this was a complicated situation. He stated that there were two different sections in the subdivision. One section was sold one particular way, and in the other section the lots were sold. He stated that he would have to request that Mr. Rucker determine if the bank would share or participate in completing the roads.

Chairman Ealy advised that the Finance Director was recommending that the Development Tax be used to provide the additional \$30,215 to complete the roads.

Comm. Jernigan moved, seconded by Comm. Shafer to approve funding in the amount of \$30,215 from the Development Tax as a transfer to the General Capital Projects Fund to complete the roads in the Stewart Creek Farms Subdivision.

The motion passed unanimously by acclamation.

RESOLUTION FOR FACSIMILE SIGNATURE FOR RUTHERFORD COUNTY TRUSTEE
WARRANT ACCOUNT AT FIRST TENNESSEE BANK:

A proposed Resolution for facsimile signature for the Rutherford County Trustee's Warrant Account at First Tennessee Bank was presented for approval. Chairman Ealy advised that the Resolution was necessary due to the new Director of Schools, who would be taking over July 1, 2012. The Resolution also authorized the County Mayor and other appropriate officials of Rutherford County to execute the Certified Resolutions of Lodge, Association or Similar Unincorporated Organization Deposit Accounts and Loans with First Tennessee Bank National Association effective July 1 2012.

Comm. Jordan moved, seconded by Comm. Sandlin to approve the Resolution for facsimile signature for the Rutherford County Trustee Account at First Tennessee Bank removing Harry Gill, Jr. as the Director of Schools and replacing the signature with Marvin D. Odom, Director of Schools effective July 1, 2012.

The motion passed unanimously by acclamation.

RESOLUTION FOR FACSIMILE SIGNATURE FOR THE RUTHERFORD COUNTY
PAYROLL ACCOUNT AT SUNTRUST BANK:

A proposed Resolution for facsimile signature for the Rutherford County Payroll Account at SunTrust Bank was presented for approval removing the signature of Harry Gill, Jr., Director of Schools, and replacing the signature with Marvin D. Odom, Director of Schools effective July 1, 2012. The Resolution also authorized the County Mayor and other appropriate officials to execute the Corporate Resolution and Certificate of Incumbency (Deposit Accounts) with SunTrust Bank.

Comm. Sandlin moved, seconded by Comm. Shafer to approve the Resolution for facsimile signature for the Rutherford County Payroll Account at SunTrust Bank removing Harry Gill, Jr., Director of Schools and replacing the signature with Marvin D. Odom, Director of Schools effective July 1, 2012.

The motion passed unanimously by acclamation.

2012-13 BUDGET REVIEW:

The Finance Director distributed a revised Statement of Operations for the Fiscal Year ending June 30, 2013 for the information of the committee reflecting total estimated revenues of \$424,405,842 and recommended appropriations totaling \$442,497,051. The total estimated assigned and unassigned fund balances at June 30, 2013 was \$68,592,250.

Comm. Jordan stated that the Public Hearing Notice listed the time of the public hearing on June 18 as being 7:00 P.M. to 8:30 P.M. He asked if only three people came, would the committee be obligated to stay until 8:30 P.M. He stated that he was concerned that if the public hearing was advertised from 7:00 P.M. until 8:30 P.M. and only a few people came and the public hearing was adjourned before 8:30 what would happen if someone came after the committee had left, but it was before 8:30. He stated that if the meeting was advertised with the time of 7:00 P.M. until 8:30 P.M. that the public hearing should not be adjourned until 8:30 P.M.

Ms. Short advised that she would contact the Murfreesboro Post to see if the time could be changed to read 7:00 P.M. as the start time with no ending time.

OTHER BUSINESS

PROPOSED CONTRACT FOR THE PURCHASE OF OFFICE SPACE FOR THE SHERIFF'S DEPARTMENT:

Mayor Burgess reminded the committee that acquiring additional office space for the Sheriff's Department had been discussed for approximately one year. He also reminded the committee that the County Commission had adopted a Resolution authorizing the County Mayor to negotiate for the purchase of property for said office space and reallocating \$1,000,000 from the 2012 bond issue to provide the funding.

Mayor Burgess advised that he had made an offer of \$750,000 for property located at 964 New Salem Road, Murfreesboro, TN 37129 for use by the Sheriff's Department to expand a certain number of their departments subject to the following conditions that will be determined by Rutherford County:

1. Successful (negative) results from a Phase I Environmental Study on the property and building.
2. Successful evaluation of the working condition of the HVAC systems in the building.
3. Successful determination that the oil spills can be corrected to allow proper sealing and floor covering for habitation.
4. Final approval by the Rutherford County Board of Commissioners.

If the terms of the offer are acceptable, at least 60 days would be needed to complete the review of items 1, 2 and 3 and another 30 days for final Commission approval.

Mayor Burgess provided a copy of a contract with Red Realty, LLC with initialed changes and modifications. He also advised that the County Attorney was in the process of reviewing the contract.

Mayor Burgess advised that the building was approximately 12,000 square feet and that it was adjacent to the Sheriff's Department property. He advised that the architect had estimated that it would probably take approximately \$200,000 to renovate the space. The requested closing date was July 31, 2012, but the current owners would have until November 1, 2012 to vacate the building.

Following discussion, Comm. Jernigan moved, seconded by Comm. Jordan to authorize the County Mayor and any other appropriate officials of Rutherford County to execute a contract

with Red Realty, LLC for the purchase of property located at 964 New Salem Road for a purchase price of \$750,000 subject to the conditions as mentioned above and subject to the County Attorney's review and opinion.

The motion passed unanimously by acclamation.

ADJOURNMENT:

Chairman Ealy reminded the committee of the County Commission meeting on Thursday, June 14 and the public hearing on the 2012-13 budget on Monday, June 18, 2012 at 7:00 P.M.

There being no further business to be presented at this time, Chairman Ealy declared the meeting adjourned at 7:02 P.M.

Elaine Short, Secretary